How to Apply for Certificate of Eligibility

Dear Applicant,

Please use this guide as a reference to submit your application to register with Sri Lanka Medical Council.

Please note that you need to have a current email address and mobile number to make this registration. If you do not have a current email address please make and account in gmail through this link (<u>https://accounts.google.com/SignUp?hl=en-GBaa</u>) before you begin this process.

Step 01: If you are applying for registration for the 1st time then, click on the category that you wish to apply for.



Step 02: For any registration category you 1st need to create your user account here. Please follow the steps seen below.

our		
L Create a New User Accou	unt	
Registration Category	Certificate of Eligibility	
E-mail	testingsl56@gmail.com	This will be your SLMC Account username.
Mobile Number	077123456	eg : 0712345678
Password	······	This will be your SLMC Account password.
Re Enter Password	•••••	(2) Fill the details
What is in image	a3a2	and click here
	Request Registration	

Step 03: When this message appear please login to your respective email account and open the message received

L Create a New User Account	
Please Check Email and Mobile for account login and verification code	

In your email this text will appear.

	Registration Request Index ×	ē	ß
•	EMIS-SLTC <test75744@gmail.com> (3) Click here Click here</test75744@gmail.com>	*	:
	Or Copy and Past Following URL 192.168.1.100/dev_slmc_emis/SLMC_Registration.php?regserial=201910086&token=556400bd0c34ac1e9a2258154ab9c1e870f9286ee6c51ccb4d606438	5761b0	<u>132</u>
	← Reply ► Forward		

Tel : +94 112 691 848 Fax : +94 112 674 787 31, Norris Canal Road, Colombo 10, Sri Lanka. • SLMC Sri Lanka Medical Council * (4) Enter L Create a New User Account code and click here Mobile Verification Code sImcreg Continue Copyright © 2017 Sri Lanka Medical Council. All Rights Reserved (5) Click here and Application Submitted Successfully login to your Please Upload Required Documents by Login to Your Account Click Here - Login To Your Account account SLMC Tel : +94 112 691 848 Fax : +94 112 674 787 31, Norris Canal Road, Colombo 10, Sri Lanka. (8) User name is the email DExisting User Sign In address E-mail testingsl56@gmail.com (7) Enter Password password (6) Click Forgot Password? here 🞝 Sign-In Copyright © 2017 Sri Lanka Medical Council. All Rights Reserved

(04) Check your mobile for a verification code assigned to you. Then enter the code here

Full Name			
Name With Initials			eg : M.K.T. Weerasinghe
Gender	Male 🔻		
NIC		eg : 123456789V or 123456	789000 or N1234567
Passport Date of Issue			
Passport No			
Contact No.(Mobile)	776763287		
E-mail Address	testingsl56@gmail.com		
Address (House No.)		eg : No. 123	
Address (Street)		eg : Old Fort Road	
Address (City)		eg : Nugegoda	
Advance Level			
Index No			
Vear			
Biology			
Chemistry			
Physics			
Physics			
Degree/Diploma Details			
Name of University/InstituteSe	elect a University/Institute-	-	T
Intend to enter the Med. Uni. Ex 06	/2011		
(0) Click have			
dono	Submit Application Save		
done			

09) Please fill in the following details. All fields with the asterisk (*) mark are compulsory.

If your university is not available on the list then please select the option other from the drop down and enter the university details.

Degree/Diploma Details	
Name of University/Institute	- Other
Name of the University/Institute *	
University/Institute Tel	
University/Institute Fax	
University/Institute E-mail	
University/Institute Postal Add	ress
Address Line 1	
Address Line 2	
City	
CountrySelect Country	

Step 10: Once the application is submitted please login to your account and upload your documents.

Tel : +94 112 691 848 Fax : +94 112 674 787 O Colombo	; Canal Road, 10, Sri Lanka.	SLMC Sri Lanka Medical Council
	E-mail Image: starting User Sign In Image: starting User Sign In Image: starting User Sign In Password Image: starting User Sign In Image: starting User Sign In	Enter details and click here
	Copyright © 2017 Sri Lanka Medical Council. All Rights Reserved	

This is the application status view

Color Fax : +94 112 691 848 Fax : +94 112 674 787 Color	orris Canal Road, nbo 10, Sri Lanka.						SLMC Sri Lanka Medical Council
Application Status	Application	Reference	Date	Approval Stage	Approval		
Additional Qualifications Change Membership Certificate Requests Other Requests Degree Approval Examinations Logout	Certificate of Eligibility Print Application	76937	29/01/2019	Application Received	-	Edit Application Upload Documents	Select Interview Slot
	Ca	opyright © 2017	Sri Lanka Medic	al Council. All Rights	Reserved		

Follow the following steps to upload your documents

Application	Reference No	Date Submitted	Approval Stage	Approval Status		
Certificate of Eligibility	76937	29/01/2019	Application	-	Edit Application	Select Interview
Print Application			Received		Upload Documents	Slot
	·					
					(1) Click here	

(2) Click here to select the file	Upload Registration Documents	
7	Certificate of Eligibility Documents	i
User Photo (JPG)	hoose File No file chosen Upload	
Bank Payment Voucher and Slip (PDF)	Choose File No file chosen Upload	
A/L Certificate (PDF)	Choose File No file chosen Upload	
Passport/s (PDF)	Choose File No file chosen Upload	
Offer Letter	Choose File No file chosen Upload	
	Complete Submission	



	Upload Registration Docun	nents	
	Certificate of Eligibility Docu	uments	(5) Click here to upload
User Photo (JPG)	Choose File Koala.jpg	Uploz	
Bank Payment Voucher and Slip (PDF)	Choose File No file chosen	Upload	
A/L Certificate (PDF)	Choose File No file chosen	Upload	
Passport/s (PDF)	Choose File No file chosen	Upload	
Offer Letter	Choose File No file chosen	Upload	
	Complete Submission		

	Upload Registration I	Documents
	Certificate of Eligibility	<u>y Documents</u>
User Photo (JPG) - File has been Uploade	ed Successfully	Click here to change
		the file
Submitted User Photo (JPG)	Open Chan ge	
Bank Payment Voucher and Slip (PDF)	Choose File No file chosen	Upload
A/L Certificate (PDF)	Choose File No file chosen	Upload
Passport/s (PDF)	Choose File No file chosen	Upload (6) Once you have
Offer Letter	Choose File No file chosen	Upload uploaded all files please
	Complete Submis	click here

	Upload Registration Documents
You have more pending uploads	If all documents are
	not uploaded this Certificate of Eligibilit message will appear
Submitted User Photo (JPG)	Open Change
Bank Payment Voucher and Slip (PDF)	Choose File No file chosen Upload
A/L Certificate (PDF)	Choose File No file chosen Upload
Passport/s (PDF)	Choose File No file chosen Upload
Offer Letter	Choose File No file chosen Upload
	Complete Submission

Once you have uploaded all needed documents you can click in the submission button and logout.

You can check on the progress of your application by login to this portal and check the application status

Application Status	Application	Reference No	Date Submitted	Approval Stage	Approval Status		
Additional Qualifications	Certificate of Eligibility	76937	29/01/2019	Application	-	Edit Application	Select Interview
Change Membership	Print Application			Received		Upload Documents	Slot
Certificate Requests							
Other Requests							
Degree Approval Examinations							
_ogout							

Book an interview date



The following massage will appear with your confirmed interview date and time.

Interview Date : 14th February 2018 Sequence No : 1 Interview Slot : 09:00 AM - 09:10 AM Change/Cancel Interview

How to cancel / Change interview date

Step 01: Please login to your account and click on the "view interview slot" link.

C Tel : +94 112 691 848 Fax : +94 112 674 787	•	31, Norris Can Colombo 10, S	ial Road, 3ñ Lanka.				Ś	SLMC Click here	
Application Status Additional Qualifications			Application Medical Practitioner - Provisional	Reference No	Date Submitted	Approval Stage Application Received	Approval Status -	View Interview Slot	
Change Membership Certificate Requests									

Step 02: Click in the cancel or change button. Once you click this then the interview will be canceled and then if you need to book another date then please following the booking process mentioned before.

Application Status	Interview Date : 14 th February 2018 Sequence No : 1 Interview Slot : 09:00 AM - 09:10 AM	
Change Membership	Change/Cancel Interview Click here	_
Certificate Requests		
Logout		